

MATHIRA WATER & SANITATION COMPANY LTD

REVISED EVALUATION CRITERIA FOR SUPPLY, DELIVERY AND INSTALLATION OF CONSUMER METERS AND FITTINGS

MAWASCO/OT/CLSG II/2024-2025/01

1: Preliminary Evaluation:

The purpose of preliminary examination is to identify and reject bids that are incomplete, invalid, or substantially nonresponsive to the bidding documents and therefore are not to be considered further.

	Mandatory Requirements:	Responsiveness (YES/NO)
1.	Copy of Certificate of Incorporation of Company	
2.	Copy of Valid Tax compliance Certificate	
3.	Copy of Valid Relevant Business permit issued by relevant government authority	
4.	Duly filled and signed form of tender	
5.	Power of Attorney to sign on behalf of tenderer	
6.	Completed priced activity schedules/BOQs	
7.	Two (2) sets of bid documents (original and copy)	
8	Copy of current CR12(issued within the last 12months)	
9	Manufacturer's authorization	



10	The Water meters and fittings must have been approved under the latest ISO / Kenyan standards (attach ISO/KEBS certificate)	
11	Bid document has been sequentially numbered on all pages in the format of 1,2,3.....etc.	

Bidders who fail to meet all the preliminary evaluation requirements above will not be considered further.



2: TECHNICAL EVALUATION

A: Water Meter Checklist Based on the Specifications

The purpose of this checklist is to ensure the bidder provides the meters that meet the client's requirements. Those that do not meet the requirements will be disqualified ad will not be considered further.

S. NO	Mandatory Requirements	Compliance (Yes/No)
1.	Brochure provided (see the original brochure)	
2.	Sample provided (see the sample)	
3.	The sample has passed calibration test (see calibration results/certificate from an accredited meter testing laboratory)	
4.	Material of the meter to be supplied to meet the requirements (sample and brochures provided)	
5.	Sample has passed the pressure test from calibration team	
6.	Tamper proof- outstanding resistance to illegal tampering	
7.	Dry counter register (see details of the sample provided)	
8.	Installation Plan: All positions (Horizontal and Vertical)	
9.	Magnetic transmission protection or antimagnetic transmission (see brochure)	
10.	Class of the meter to be as specified in the technical specifications or its equivalent Flow rate range 15l/hr. to 3000l/hr. or 15.625 l/hr. to 3125l/hr.	
11.	Warranty (Minimum 1 year) (see brochure or manufacturers certificate)	
12.	Serviceability	
13.	Markings on the meter (Year of manufacture, serialization, Nominal discharge, Nominal diameter and direction of flow)	
	QUALIFIED/DISQUALIFIED	



B: Technical Evaluation:

SN	Evaluation Criteria	Evaluator Attributes	Weight Score	Maximum Score
1.	Experience	Provide a minimum number of five (5) similar projects that have been completed in the last five (5) years. Attach certified copies of completion certificates or taking over certificates or certified recommendation certificates or LPOs with their corresponding Invoices	5 projects signed contracts or Certified copies of taking over certificates or completion certificates or certified recommendation certificates or LPOs with their corresponding invoices 5 and above -20marks others prorated at Number of projects x 20marks/5	20Marks
2.	Annual turn over	Minimum average annual turnover of Kenya Shillings 20,000,000.00 equivalent calculated as total certified payments received for 5 contracts in progress and/or completed within the last five (5) years.	Proof of invoices, certified payments, IPC certificates 20 million and above- 20marks 19 - 15million-15mrks 14-8 million-10mrks 7-3million-5mrk Below 3million-2mrk	20 Marks
3.	Human Resource Capability	Provide details of key technical staff for the proposed project, copies of academic certificates and CVs of the proposed team; a-Supervisor-1Nr (minimum qualifications, Certificate in Water Engineering or project management with 2years relevant experience) 5mrks b-Plumber-2 Nr (Minimum qualification certificate in Plumbing with 2 years relevant experience). 5mrks	Proof of certified certificates and CVs	15 Marks



		c-Artisan-2Nr (Minimum qualifications, Trade test -Grade 3 with 1-year relevant experience) 5mrks		
4.	Soundness of the Tenderers Financial Position	i. Submission of certified audited financial statements for the last three years (2021,2022,2023) to demonstrate the current soundness of the firm (10mrks) ii. Liquidity ratio (CR=CA/CL) ratio of 1.1 ratio & above (5marks) iii. Solvency Ratio i.e. Debts to Assets Ratio acceptable threshold shall be a maximum of 2. (5marks)	Submission of certified audited accounts specified	20 Marks
5.	Financial Capacity	Cash flow Attach Certified Bank Statements for the last 6 months	Evidence of regular cash flows on the bank statements	10 Marks
6.	Financial Stability	Line of credit letter from financial institution recognized by CBK	3 million and above 10 marks others prorated at value of credit x10 marks/3 million	10 marks
7	Litigation History and Non - performance History	Provide evidence that there is no Litigation or pending litigation and provide evidence that non-performance of a contract did not occur as a result of contractor default for the last one year	Filled, signed and stamped form CON-2 as specified	5 Marks
			Total Marks	100 Marks



The bidder must score 70% or above in technical evaluation to qualify for the next stage of evaluation

D. Equipment

The Bidder will be required to have the necessary tools for meter installation such as spanners and pipe wrenches